

6<sup>th</sup> November, 2018

**BSE Limited**  
Email : corp.relations@bseindia.com

**National Stock Exchange of India Limited**  
Email : compliance@nse.co.in,  
cmlist@nse.co.in

**Through: BSE Listing Center**  
Scrip Code: 516072

**Through: NEAPS**  
Scrip Symbol: VISHNU

Dear Sir,

**First reminder to the shareholders to update the PAN/Bank Details and to convert their physical shareholding in dematerialized form – as per the SEBI Circular dated 20.04.2018 & 08.06.2018**

Pursuant to SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018 and SEBI/LAD - NRO/GN/2018/24 dated 08.06.2018 read with BSE Circular No. LIST/COMP/15/2018-19 dated 05.07.2018, please find specimen copy of first reminder letter sent on 6<sup>th</sup> November, 2018, to the shareholders whose folio do not have / have incomplete details with respect to PAN and bank particulars and/ or holding shares in physical form, informing them to update the PAN/ Bank account details with RTA/ Company and to convert their shareholding in dematerialisation form.

This is for your information and records.

Thanking You.

Yours faithfully,

For **Vishnu Chemicals Limited**



**Kishore Kathri**  
**Company Secretary**



**VISHNU CHEMICALS LIMITED**

CIN: L85200TG1993PLC046359

Regd. Off: Plot No. C-23, Road No. 8, Film Nagar, Jubilee Hills, Hyderabad – 500 033

Tel: 040-23396817, 23327723/ 29; Fax: 040-23314158

Web Site: www.vishnuchemicals.com; Email: cs@vishnuchemicals.net

**REMINDER -1**

**IMPORTANT & URGENT FOR YOUR IMMEDIATE ACTION**

05<sup>th</sup> November, 2018/ through Book Post

**Subject: Mandatory updation of PAN and Bank account details against your shareholding – Reg.**

**Ref: Our notice dated 14<sup>th</sup> September, 2018 sent on 17<sup>th</sup> September, 2018 through Registered Post, requesting for updation of PAN and bank Details.**

Pursuant to SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, shareholders holding shares in physical form whose folio do not have / have incomplete details with respect to PAN and bank particulars are mandatorily required to furnish the PAN and bank account details to the Company / Registrar & Transfer Agent (RTA) for registration under their folio.

As per the records of the Company / RTA, your folio needs to be updated with the PAN and complete bank account details. Hence, you are requested to submit the following documents within 21 days of receipt of this communication to us/ our RTA:

- Enclosed form duly filled in and signed by the shareholder (including joint holders).
- Self-attested copy of PAN card of the shareholder (including joint holders).
- Original cancelled cheque leaf with the name of first /sole shareholder printed on it and in absence of personalized cheque copy of bank passbook showing name & account details of the account holder attested by bank.
- Address proof (self-attested copy of Aadhar-card/voter id/latest electricity bill/ latest telephone bill)

In case if you have any queries or need any assistance in this regard, please contact the company or to the following address:

**Bigshare Services Pvt. Ltd**

Unit: Vishnu Chemicals Limited

306, Right Wing, 3rd Floor, Amrutha Ville, Opp.Yashoda Hospital

Somajiguda, Rajbhavan Road, Hyderabad – 500082 (India)

Tel. No. 91 40 23374967; email: bsshyd@bigshareonline.com

On receipt of the above documents we will update the same in our records.

**Important Information:** SEBI vide its notification No. SEBI/LAD-NRO/GN/2018/24 dated 8th June, 2018 mandated that the requests for effecting transfer of securities/shares shall not be processed unless the securities/shares are held in the dematerialised form with a depository. Therefore, please note that R&T agent (Bigshare Services Pvt Ltd) and the Company will not be accepting any request for transfer of shares in physical form with effect from December 5, 2018. Hence, the members of the company who are holding shares in physical form, are requested to dematerialize their shareholding to avoid any inconvenience in future for transferring their shares and to avail the benefits of dematerialization. A note on procedure to be followed for dematerialization of physical shareholding and benefits out of it is uploaded on the company's website www.vishnuchemicals.com.

Thanking you.

Yours faithfully,

**For Vishnu Chemicals Limited**

Sd/-

Kishore Kathri

**Company Secretary**

Encl: as above

**FORM FOR FURNISHING PAN AND BANK ACCOUNT DETAILS**

To  
**Bigshare Services Pvt. Ltd**  
Unit: Vishnu Chemicals Limited  
306, Right Wing, 3rd Floor, Amrutha Ville, Opp.Yashoda Hospital  
Somajiguda, Rajbhavan Road, Hyderabad – 500082 (India)  
Tel. No. 91 40 23374967; email: [bsshyd@bigshareonline.com](mailto:bsshyd@bigshareonline.com)

I/we hereby enclose/ furnish the following for updation of my/ our PAN and bank mandate details in your records:

- a. Self-attested copy of PAN card of the shareholder (including joint holders).
- b. Original cancelled cheque leaf with the name of first /sole shareholder printed on it and in absence of personalized cheque, copy of bank passbook showing name & account details of the account holder attested by bank.
- c. Address proof (self-attested copy of Aadhar-card/voter id/latest electricity bill/ latest telephone bill)

Folio No.	
Mobile No.	
Mail Id	

**Bank Account Details: (for electronic credit of dividends etc.,)**

Name of the Bank			
Name of the Branch			
Account No. (as appearing in cheque/ passbook)			
Account Type (please tick as applicable)	Saving	Current	Cash Credit
9 Digits of MICR Number (as appearing in the cheque issued by the Bank) please enclose a photo copy of cheque for verification.			
11 Digits of IFSC Code			

	Name	PAN	Signature (As per specimen registered with the company/ RTA)
<b>First Holder</b>			
<b>Joint Holder 1</b>			
<b>Joint Holder 2</b>			

Date:

Place:

Note: the above details will not be updated if the supporting documents are not attached and or not duly signed by the shareholder (including joint shareholder)